

ACADEMIC ACCOMMODATIONS

ACADEMIC AFFAIRS



847.866.3903 | 847.866.3884 FAX | 2121 SHERIDAN ROAD | EVANSTON, IL 60201 | WWW.GARRETT.EDU

OVERVIEW

Garrett-Evangelical Theological Seminary offers academic accommodations for disability or health conditions. Ms. Krista McNeil, registrar-in-training, oversees all accommodations. She can be reached at krista.mcneil@garrett.edu or 847.866.3903.

There are several steps to the accommodations process: 1) Meet with Krista. 2) File appropriate documentation of the condition(s). 3) Based on the documentation and the student's requests, Krista will determine reasonable accommodations and communicate with the student's professors. 4) The student and their professors should discuss if/how the accommodations will be implemented in their class and the professor will report their decision to Krista.

Reasonable accommodations will only be considered for students who have met with Krista and filed appropriate paperwork and documentation.

TYPES OF ACCOMMODATIONS

Accommodations can be made for students who have documented learning, physical, medical or psychological conditions. Both long-term and short term accommodations are possible.

Types of architectural accessibility might include: Classroom accommodations (ensuring accessible seating, wheelchair access, etc.); residential modifications for students living in the seminary apartments or dormitories.

Types of academic accommodations include: exam and testing modifications, writing support, note taking support, assistive learning systems, readers, audio recordings, large print materials, and other auxiliary aids.

PAPERWORK AND DOCUMENTATION

Students who are seeking accommodation will need to fill out several forms and review the seminary's entire accommodation policy.

Documentation of the student's condition, especially for hidden disabilities or chronic health conditions, must be current, completed, and signed by a professional such as a physician, psychologist, or rehabilitation counselor.

All of the accommodations paperwork and policy is available for review and downloading at: www.Garrett.edu/accommodations.

ACADEMIC ACCOMMODATIONS APPLICATION
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Legal Name (F/M/L): _____

Garrett Evangelical Student ID: _____

Today's Date: _____

What is the condition(s) for which you are requesting accommodation?

How does your condition affect your academic work?

Please describe the academic accommodation(s) that you are requesting.

Are you seeking long-term or short-term academic accommodations?

Please describe accommodations used in past academic institutions (e.g., high school, undergraduate institution):