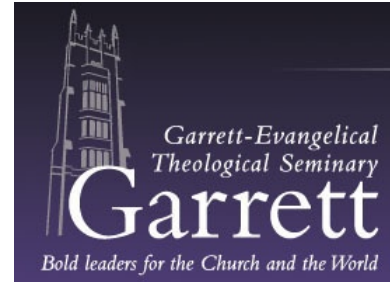


Application for Admission

Application for Admission

Also found at <http://garrett.edu/apply-online>

Doctor of Philosophy



INSTRUCTIONS

1. **Read instructions carefully.** This completed application and ALL other required application documents can be received in the Office of Admissions by post, e-mail with attachments or on a CD. Addresses are on last page of this document.

2. Request that **official transcripts** of academic credit be sent directly from each college or university, seminary and/or graduate school you have attended to the office of admissions. If you are currently enrolled in the final year of a masters degree program, please have a transcript sent which lists the courses you have completed to date. The record of the final months of the last year must be sent promptly upon conferral of your degree.

3. **Recommendation forms** are included with this application. Three references are required; two should be from faculty members who know you and your academic work well. Send a form to each person who will write a recommendation for you. The letters of recommendation and forms can be returned directly to the Office of Admissions, Garrett-Evangelical Theological Seminary, 2121 Sheridan Rd., Evanston, IL 60201. To expedite application processing, the references may fax your reference to 847.467.1269 or send by email attachment to getadmitted@garrett.edu.

****Pastoral Theology, Personality & Culture applicants only:** One year of part-time clinical training in CPE or pastoral counseling is required. Please describe the type of training you have had, the institution, and your dates of participation. Also, please send the Clinical Training & Experience form to your training supervisor for completion and ask that the form be returned to you. Send this with your other application materials.

4. **Official Graduate Record Examination (GRE) scores** are required of all applicants. The institutional code for reporting your scores to Garrett-Evangelical is 1245. For more information, contact: Educational Testing Service (ETS), Graduate Record Examination, 609/771-7670, or visit the website: www.gre.org. Only scores submitted directly to the seminary by ETS are official.

5. **Official Test of English as a Foreign Language (TOEFL) scores** are required of all international applicants who have not completed a degree in the United States. Institutional code for reporting your scores to Garrett-Evangelical is 1245. For more information, contact: Educational Testing Service (ETS), TOEFL, Box 6155, Princeton, New Jersey, 08541-6155; or call: 609-771-7100. Only scores submitted directly to us by ETS are official.

6. Enclose a one-page, single-spaced **research statement**. The statement should include the planned focus area of your work, the faculty member(s) with whom you would like to study (if known), your particular research interests, your qualifications to pursue that research, and the possible benefits to the academy and/or the church as a result of your work. Be as concrete as possible.

7. Enclose a **recent academic paper**, 20 pages in length that is representative of your analytical skills and related to your projected field of graduate study.

8. **Professional Experience:** On a separate sheet, indicate briefly, giving dates and places, your professional experience since receiving your bachelor's degree, noting in particular activities that have prepared you for PhD course work.

9. **Christian Education and Congregational Studies applicants only** must enclose a statement/analysis of a project one has developed in ministry—analyze the theory behind the project, what was learned and what were the contributions to ministry.

10. **Application deadline is January 20.** A \$75 application fee must be received with the PhD application for it to be complete. If admitted to the program, a non-refundable confirmation deposit of \$200 applied to your account for a first semester of study and a \$55 Northwestern University NetID connection fee are required by April 1. *If a notification of deferral is not received by the date of confirmed enrollment, the deposit is forfeited. If the application expires (applications are maintained for one year from the date of intended enrollment) a request for updating the application requires a new application fee.*

Applicant Information

Name: First _____ Middle _____ Family _____

E-mail Address _____ Social Security Number _____
(by providing your e-mail address you are agreeing to receive e-mail messages from the seminary)

Home address _____

City _____ State _____ Zip code _____

Phone _____ Cellular Phone _____

Place of Employment _____

Work address _____ Phone _____

City _____ State _____ Zip code _____

Semester and school year in which you wish to enroll: _____

Concentration for which you are applying:

Theological, Historical and Ethical Studies _____ Pastoral Theology, Personality and Culture _____

Liturgical Studies _____ Christian Education and Congregational Studies _____

International Student Information (*international application supplement included in packet*)

Place of birth _____ Visa status or permanent residency number _____

Church body or official recommending you for theological training in the U.S.A. (if applicable):

Name _____ Church and/or position _____

Address _____

Names and birth dates of family members (if any) who will come with you _____

Agency or person coordinating financial sponsorship _____

Address _____

_____ Phone (_____) _____

Date TOEFL has been taken, or will be taken _____ TOEFL score _____

Financial Plan

Please indicate the resources you anticipate having to finance your doctoral studies (check all that apply):

_____ Seminary fellowships _____ Family support _____ Savings

_____ Non-seminary grants/scholarships _____ Employment income _____ Loans

Other _____.

_____ **Federal student loans:** Students admitted to the program are eligible to apply for federal student loans. You will receive the Free Application for Federal Student Aid (FAFSA) and the Garrett-Evangelical PhD supplements after admission to the program.

Academic Background

List in chronological order all colleges and graduate schools attended, and indicate degrees earned or expected (if applicable):

Institution (full name): Dates Attended: Major Field: Grade Point Average Degree & Date Conferred:

If your educational records are under a different name (i.e. before marriage),

indicate previous name _____

Date GRE general test has been taken, or will be taken _____

Scores: Verbal _____ Quantitative _____ Analytical _____

Other doctoral programs to which you have applied _____

List languages, other than English, of which you have knowledge, and indicate your degree of proficiency in each.

_____	_____
_____	_____
_____	_____

References

Provide names of three (*or 4, if pastoral theology applicant) persons, **excluding family members**, serving as your references. Two should be faculty members who know you and our work well.

Name, position	Street, city, state, zip	Area code, phone
1. _____	_____	_____
2. _____	_____	_____
3. _____	_____	_____
4.* _____	_____	_____

Criminal Background Declaration and Certification

Because Garrett-Evangelical is committed to the highest of ethical standards in Christian leaders and the responsible exercise of Christian leadership, we secure background checks for those applying for programs of education in ministry. We are one with many Christian organizations and denominations that use background checks to affirm the sacred worth of teaching, congregational and community leadership. Any concerns are handled in a professional manner with the director of the program, the Academic Dean, and the Dean of Students.

Have you ever been convicted of a crime? Yes No

If yes, please provide details _____

I hereby certify that all the information contained in this application is factually correct and honestly presented. I understand that false representation may result in denial, revocation of admission, or expulsion. My signature also authorizes the seminary to complete a criminal background check.

Signature _____ Date _____

Birth date (Month/Day/Year) _____

Application materials may be received at Garrett-Evangelical as follows:

**Postal: Office of Admissions
Garrett-Evangelical Theological Seminary
2121 Sheridan Rd.
Evanston, IL 60201**

**Website: www.garrett.edu
Email : getadmitted@garrett.edu
Phone : 847.866.3945
Fax : 847.467.1269**

The seminary follows an admissions policy of nondiscrimination on the basis of gender, age, ethnic origin, denominational affiliation, or physical disability.

Garrett-Evangelical Theological Seminary

Personal Data and International Student Data

By law you cannot be required to complete this form. Information on this personal information page will not affect the admission decision, but it will assist Garrett-Evangelical in becoming more personally acquainted with you and in identifying appropriate resources for you. *(All of this personal data is required when enrolling.)*

Date of birth: _____ / _____ / _____

Gender: Male Female

Citizenship: _____

Marital status: Single Married Widowed Separated Divorced

Full name and birth date of spouse: _____

Full names and birth dates of all children:

Racial/Ethnic Identification (United States citizens and permanent residents only): Choose ALL that apply.

Hispanic White Black or African-American Asian Native Hawaiian or Pacific Islander
 American Indian or Alaska Native I choose not to respond

Permanent Resident (number if applicable) _____

Indicate any physical or emotional conditions or illnesses that you have had in the last five years that may impact your experience as a student. Explain (if any) and give dates.

Indicate any physical conditions that may require reasonable accommodation. Explain (if any).

Certification of Data

I hereby certify that all the information contained on this Personal Data and International Student Data form is factually correct and honestly presented.

Signature: _____ Date: _____

Additional Data

Where did you first learn about Garrett-Evangelical Theological Seminary?

Pastor Church Official Alum Web

Other (please specify) _____