

## Application for Admission

Also found at <http://garrett.edu/apply-online>

## Master's Degree Programs

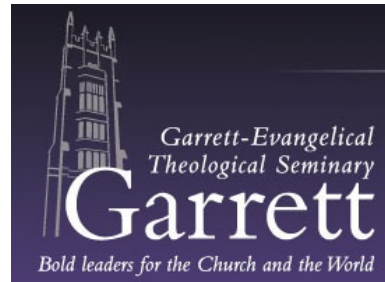
Master of Divinity (*MDiv*)

Master of Arts in Ministry Studies (*MA*)

Master of Theological Studies (*MTS*)\*

## Deacon Studies Program

Basic Graduate Theological Studies



### INSTRUCTIONS

1. Read application process instructions. If viewing this document as a pdf, you may type directly in the form fields. You can either print this document or send it via e-mail (save your document as "your name".pdf.) Priority consideration will be given to those applications received electronically (e-mail attachments, on a CD) and accompanied by ALL other application documents.
  2. Type or print all information. Keep in mind that priority consideration will be given to applications received electronically.
  3. Request that transcripts of credit be sent directly to the admission office from each college, university, seminary, and/or graduate school you have attended. This includes transcripts of any course taken at any institution. If you are now in an undergraduate program, a transcript of your record may be sent any time after the end of the third year. The final transcript, which shows the earned degree, must be sent promptly upon conferral of your degree.
  4. Enclose a personal statement of two to four pages in length. Describe your background, faith journey, significant life experiences, reasons for wanting to attend Garrett-Evangelical, and vocational plans for ministry in the future.
- \*Master of theological studies applicants must also include at least a paragraph in the personal statement outlining the research interest and the area of concentration to be pursued. A personal interview is also required before an admission decision.
5. A \$75 application fee must accompany a master's level or deacon studies application for it to be complete. A non-refundable confirmation deposit of \$200 applied to your account for the first semester of study and a \$55 Northwestern University NetID connection fee are required within one month of notification of admission. If a notification of deferral is not received by the date of confirmed enrollment, the deposit is forfeited and/or if the application expires (applications are maintained for one year from the date of intended enrollment) a request for updating the application requires a new deposit.
  6. The seminary follows an admission policy of nondiscrimination on the basis of gender, age, ethnic origin, denominational affiliation, or physical disability.
  7. Application materials may be received at Garrett-Evangelical as follows:  
  
Postal:  
Office of Admissions  
Garrett-Evangelical Theological Seminary  
2121 Sheridan Road  
Evanston, Illinois 60201  
  
Web site: [www.garrett.edu](http://www.garrett.edu)  
Email: [getadmittedgarrett.edu](mailto:getadmittedgarrett.edu)  
  
Phone: 847.866.3945  
Fax: 847.467.1269
  8. Forward a recent photograph or email a digital photograph (cannot be required) so that those receiving your application can relate to you more personally.
  9. Applicants interested in non-degree enrichment studies or in United Methodist certification studies should request a separate application.

**Personal Information** (Please type or print all information)

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Name: First \_\_\_\_\_ Middle \_\_\_\_\_ Family \_\_\_\_\_

Social Security Number \_\_\_\_\_ Birth date \_\_\_\_/\_\_\_\_/\_\_\_\_

Email address 1: \_\_\_\_\_ 2: \_\_\_\_\_  
(by providing your e-mail address you are agreeing to receive e-mail messages from the seminary)

Current Home Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Country \_\_\_\_\_ Zip code \_\_\_\_\_

Home Phone \_\_\_\_\_ Work Phone \_\_\_\_\_ Cellular Phone \_\_\_\_\_  
(Indicate your willingness to receive phone calls at work:  I can be phoned at work  Do not call me at work)

**Educational Plans**

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**Indicate the desired program:**

Master of Divinity (MDiv)

Master of Arts (MA) *Indicate concentration*

- Christian Education
- Music Ministry
- Spiritual Formation and Evangelism
- Pastoral Care and Counseling

Master of Theological Studies (MTS) *Indicate concentration*

- History of Christianity
- New Testament
- Old Testament
- Liturgy
- Religion and Personality
- Theology and Ethics

Deacon Studies Program  
(United Methodist Basic Graduate Theological Studies)

**Indicate your interest in a dual or cooperative degree program (if applicable):**

Garrett-Evangelical (MDiv / MA Pastoral Care and Counseling) /  
Loyola University Master of Social Work (MSW) Dual Degree Program

Garrett-Evangelical (MDiv) / Ecumenical Theological Seminary in Detroit, MI  
Date of anticipated attendance:  
Detroit \_\_\_\_\_  
Evanston \_\_\_\_\_

**Indicate the academic period and year you expect to enter Garrett-Evangelical Theological Seminary:**

Fall  January  Spring  Summer of calendar year \_\_\_\_\_

**Indicate your anticipated course load:**

Full-time  Part time

## Academic Background

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In chronological order, list all colleges and graduate schools attended, regardless of status of completion, and indicate degrees earned or expected (as applicable):

Institution (full name)	Dates Attended	Major Field	Degree & Date Conferred
1) _____	_____	_____	_____
2) _____	_____	_____	_____
3) _____	_____	_____	_____
4) _____	_____	_____	_____

If any educational records are under a different name (i.e. before marriage), indicate previous name \_\_\_\_\_

Theological school(s) to which you are applying in order of preference (1-highest preference), including Garrett-Evangelical Theological Seminary

- 1) \_\_\_\_\_ 2) \_\_\_\_\_  
3) \_\_\_\_\_ 4) \_\_\_\_\_

## Transfer Credit Review

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The name of the institution(s) (if any) on the transcripts that you are requesting to be reviewed for possible transfer of credit:

\_\_\_\_\_ (only master's degree courses in religion or theology from accredited association of theological Schools apply)

## References

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**If you are applying for a degree program**, provide the names of five persons, excluding family members, serving as your references. Include the following:

- 1 & 2. Two faculty members who know you and your work well. If you have been out of school for a number of years, or if faculty references are unavailable, list persons who can attest to your intellectual and academic ability.
- 3 & 4. Two church professionals (pastor, Christian education professional, campus minister, district supervisor, or other church official). If United Methodist and applying to MDiv program, include one district superintendent or supervising pastor who is able to attest to candidacy process.
5. A layperson (employer, colleague, or other person who knows you well).

**OR**

**If you are applying for the deacon studies program**, provide names of three persons, excluding family members, serving as your references. Include 1, 3, and 5 from above.

Name/Position	Street, City, State, Zip	Area Code, Phone
1. _____	_____	_____
2. _____	_____	_____
3. _____	_____	_____
4. _____	_____	_____
5. _____	_____	_____

## **Criminal Background Declaration and Certification**

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Because Garrett-Evangelical is committed to the highest of ethical standards in Christian leaders and the responsible exercise of Christian leadership, we secure background checks for those applying for programs of education in ministry. We are one with many Christian organizations and denominations that use background checks to affirm the sacred worth of teaching, congregational and community leadership. Any concerns are handled in a professional manner with the director of the program, the Academic Dean, and the Dean of Students.

Have you ever been convicted of a crime?  Yes  No

If yes, please provide details \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**I hereby certify that all the information contained in this application is factually correct and honestly presented. I understand that false representation may result in denial, revocation of admission, or expulsion. My signature also authorizes the seminary to complete a criminal background check.**

**Signature** \_\_\_\_\_ **Date** \_\_\_\_\_

## **Financial Plan**

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Visit <http://garrett.edu/content.asp?A=prosp&C=1166> for detailed information regarding your financial plan for seminary.

## **Professional Service**

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Type of ministry anticipated:

Pastoral  Christian Education  Teaching  Youth  Counseling  Music  Other \_\_\_\_\_

Denomination \_\_\_\_\_

If United Methodist, Annual Conference \_\_\_\_\_ District \_\_\_\_\_

Certified candidate (if applicable) for ordination:  Elder  Deacon

Student pastor assignment (if any) during your first year:  Yes  No (but would like information on student pastor procedures)

If yes:  No inquiry made to date but seeking assignment in \_\_\_\_\_ annual conference;

Assignment being negotiated with \_\_\_\_\_ annual conference;

Assignment determined in \_\_\_\_\_ annual conference.

If currently in ministry, list title, name of employer, address, and telephone \_\_\_\_\_

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